



AIA Hong Kong

A Chapter of The American Institute of Architects

Associate Member

The Associate category of membership is for individuals without a architectural license from a *U.S. licensing authority*. Associate members may indicate that they are Associates of the *American Institute of Architects*, subject to the AIA bylaws, and may use the title *Associate AIA*, but not “AIA Associate” or the initials “AIA” alone as a suffix to their name. Associate members may wear the silver AIA pin, but not the gold AIA pin or the emblem. Individuals meeting any of the following criteria are eligible for the Associate category of membership:

- Interns participating in career responsibilities recognized by licensing authorities as constituting credit toward licensure¹
- Work under the supervision of an architect in a professional or technical capacity directly related to the practice of architecture
- Faculty or professor at a university program in architecture
- Holder a professional degree in architecture²

Associate members, subject to items noted herein, enjoy the same rights and privileges as Architect members. Associate members are required to join both AIA National and the **AIA Hong Kong** (component chapter). The cost of Associate AIA membership is US\$232.00 per annum. Membership dues are pro-rated quarterly.

Associate members:

- *May not* hold more than two seats or one-third of the total seats, whichever number is greater, on section or chapter boards.
- *May not* vote on dues for Architect members.
- *May not* constitute more than one-third of any component delegation to state, regional and national conventions.
- *Shall not* be eligible to serve as a national officer, regional director, component officer, or on the National Judicial Council.

Benefits of Membership:

- Use suffix “Associate AIA” which carries worldwide recognition by the profession.
- Attend interesting guided building tours, seminars and quarterly meetings featuring guest speakers.
- Networking - opportunities to meet informally with local architects or other professionals and gain insight about the current issues affecting the industry.
- Individual listing in the AIA Hong Kong Members Directory and/or AIA Hong Kong web site.
- Receive chapter newsletter, publications and unrestricted access to AIA web sites.
- Subscription to Architectural Record magazine and AIArchitect e-newsletter.

¹ License to practice architecture in any U.S. jurisdiction (i.e. U.S. State)

² Professional degree requires NAAB accreditation (National Architectural Accreditation Board)



Associate Membership Application (Non-U.S. resident)

Personal Information *(Print your name clearly as you want it to appear in your membership record.)*

Mr. Mrs. Ms.	First name	M.I.	Last name	
Home address			Apartment number	
City		Province	Postal code	Country
Home phone with country code		Home fax with country code	Cell phone	
Date of birth		Home e-mail		

Company name/acronym			Job title	
Company address			Suite/floor number	
City		Province	Postal code	Country
Company phone with country code	Company fax with country code	Company e-mail	Company Web address	

Preferred address *(check one)*

Mail (for print materials including *Architectural Record*): Home OR Office

E-mail (for correspondence): Home OR Office

I do not wish to be listed in any membership list sold by the AIA to third parties.

Architecture degree *(To avoid processing delays, your application must include a copy of your diploma[s] or transcript[s].)*

Type of degree (e.g., BArch, MArch)	Year received	School
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Associate classification *(check all that apply)*

- Intern
- ARE candidate
- Professional Degree in architecture—traditional career (must provide a copy)
- Professional Degree in architecture—alternative career (must provide a copy)
- I work under the supervision of an architect in a professional capacity
- I work under the supervision of an architect in a technical capacity
- I work as a faculty member in a university program in architecture—"not licensed"

Ethnicity *(optional)*

- African American
- Asian/Pacific Islander
- Caucasian
- Hispanic
- American Indian/Alaskan Native
- Subcontinental Asian
- Other _____

Professional Information

Type of firm/company with which you are currently employed

- Architecture—sole practitioner
- Architecture firm
- Multidisciplinary design firm/architecture as lead
- Multidisciplinary design firm/architecture *not lead*
- Corporate business
- Government agency
- Construction
- Interior design
- Landscape
- Urban design
- University/college
- Library or association
- Other _____

Primary role in firm/company

- Designer
- Project manager
- Engineer
- Interior designer
- Graphic designer
- Construction administrator
- Specification writer
- CAD manager
- Architectural drafter
- Educator
- Controller
- Bookkeeper
- Accounting clerk
- Business development manager
- Marketing manager
- Marketing assistant

- Human Resources director
- Human Resources manager
- Office manager
- Administrative assistant
- Receptionist
- Librarian
- Other _____

I was referred to join the AIA by (check only one):

- Local component
- State component
- National advertisement
- AIA member _____
Name

Associate Member Enrollment

Code of Ethics—AIA members agree to abide by the AIA Bylaws and the AIA Code of Ethics and Professional Conduct.

I agree to abide by the Code of Ethics stated in the AIA Bylaws. _____

Signature

The AIA is a three-tiered organization requiring membership at the local, state, and national levels. Local component affiliation is assigned by the postal code of your business or home address.

Assign me to the local AIA component _____ based on my: business address home address

E-mail the AIA at infocentral@aia.org to determine your state and local dues. Membership dues are calculated on a calendar year, January to December. New-member dues are prorated quarterly. *Without the correct dues amount, the processing of your application may be delayed.*

Associate Dues	Joining between 10/1/09–3/31/10		Joining between 4/1/10–6/30/10		Joining between 7/1/10–9/30/10
National	\$105.00	National	\$78.75	National	\$52.50
State	E-mail for dues. \$	State	E-mail for dues. \$	State	E-mail for dues. \$
Local	E-mail for dues. \$	Local	E-mail for dues. \$	Local	E-mail for dues. \$
TOTAL DUES	\$	TOTAL DUES	\$	TOTAL DUES	\$

Publisher's statement

National dues include a \$36.53 subscription cost for *Architectural Record*. This statement is made for auditing purposes only. Subscription costs are *not* deductible from membership dues. You will begin receiving *Architectural Record* at your preferred address 6 to 8 weeks after your application is processed.

Method of Payment

Submit full payment of your local, state, and national membership dues. Dues are not a tax-deductible donation but may be eligible as a business expense deduction.

Check enclosed (*payable to the American Institute of Architects*) Charge my: Visa MasterCard AmEx

Card number

Expiration date

Cardholder (*print name clearly*)

Signature

Please let us know who pays your professional AIA membership dues? (Please check one)

- Firm/Company
- Myself
- Partial payment from Firm/Company

Return to:

The American Institute of Architects
P.O. Box 64185
Baltimore, MD 21264-4185
Fax to 202-626-7547
E-mail to MemberServices@aia.org

Office Use Only		
Component executive signature	Date	Component name
Notes:		



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Notes for Membership Applicants (Architect, Associate & Intl Associate)

To ensure efficient processing of your application, please observe the following requirements when submitting your application for Architect, Associate or International Associate membership:

1. Amounts indicated on application form are U.S. Dollars
2. Unless otherwise agreed by the chapter office, payment shall be made in U.S. Dollars
3. A copy of the following credentials shall be enclosed with the completed application form:

Architect : *current architecture license (from U.S. authority)*

Associate : *architecture degree from a college or university
(applicable to holders of a professional degree)*

*Intl.
Associate* : *current architecture license (from a non-U.S.
authority)*

4. Completed application forms together with payment and copy of credentials referenced above should be mailed to:

AIA Hong Kong
14/F, N Somerset House
Taikoo Place, 979 King's Road
Quarry Bay, Hong Kong
Tel.: 852 2882 6011
Fax: 852 2581 1971
Email: member@aiahk.org

5. Incomplete applications will not be processed
6. After receipt of completed application, the Hong Kong chapter office will review and endorse the application and transmit the original application form to AIA Headquarters in Washington, D. C.
7. Typical processing time for membership applications is eight weeks.