



# 2018 AIA Hong Kong Honors & Awards Call For Entries

The AIA Hong Kong Chapter's annual Honors & Awards Program recognizes excellence in architecture, interior design, urban design, and unbuilt projects undertaken by our Chapter's members. The program's purpose is to increase awareness of outstanding design and to honor the AIA member architects, clients, and consultants who work together to improve the built environment.

## I. Eligibility

- 1 All Architect members of the Institute who are assigned to the **AIA Hong Kong Chapter** as their primary local component (i.e 'voting chapter') are eligible to submit entries for projects located **anywhere in the world**.
- 2 All Architect members who are non-local members of the **AIA Hong Kong Chapter** (i.e. those who are currently residing outside of the Chapter's assigned territory) in good standing are eligible to submit entries for projects located **ONLY within Hong Kong, China, and the Asia - Pacific Region (excluding Japan)**. (Please refer to AIA Hong Kong Chapter membership categories on <http://www.aiahk.org/membership-benefit>.)
- 3 All Associate members of the **AIA Hong Kong Chapter** in good standing are eligible to submit entries for projects located **anywhere in the world** for the categories of Urban Design and Unbuilt projects .
- 4 Built work must have been completed *since* January 1, 2013. Unbuilt projects must have been initiated *after* January 1, 2013.
- 5 The AIA Hong Kong Chapter member submitting the project must have been an **AIA Hong Kong Chapter member in good standing at the time the design of the submitted project was undertaken**.
- 6 The AIA Hong Kong Chapter member submitting the project must be the primary author of the design submitted. When one Architect is not the sole author of the design, all other participants contributing substantially to the design must be given credit as part of the submission.
- 7 Projects designed by joint venture or associated architects should be submitted by one member only; credit for all design participants is to be noted in the Entry Form.
- 8 All entries that meet the requirements of their respective categories are eligible regardless of size, budget, style or building type.
- 9 Projects previously honored with an award from AIA National, regional, state or local chapter components are **NOT** eligible for submission nor shall they be submitted to more than one AIA component simultaneously.
- 10 Work by architects or design firms serving as jurors for current year awards are ineligible.
- 11 The AIA Hong Kong Chapter reserves the right to determine the eligibility of the submissions.
- 12 See ELIGIBILITY MATRIX attached as follows:

# 2018 AIA Hong Kong Honors & Awards

## ELIGIBILITY MATRIX

ELIGIBILITY CRITERIA	Membership Category		
	AIA Hong Kong LOCAL Architect Members	AIA Hong Kong NON-LOCAL Architect Members	AIA Hong Kong Associate Members
<b>Member Location</b>	Submitting member residing <b>WITHIN</b> the Chapter's assigned territory*	Submitting member residing <b>OUTSIDE</b> of the Chapter's assigned territory*	Submitting member residing <b>WITHIN</b> the Chapter's assigned territory*
<b>Membership Status</b>	Submitting Member must be in good standing and have paid membership dues for the current year for both AIA National and AIA Hong Kong Chapter.		Submitting Member must be in good standing and have paid membership dues for current year for AIA Hong Kong Chapter.
	The AIA Hong Kong Chapter member submitting the project must have been an AIA Hong Kong Chapter member in good standing at the time the design of the submitted project was undertaken.		
<b>Project Geographic Constraints</b>	Project can be located anywhere in the world.	Project must be located <b>WITHIN</b> the Chapter's assigned territory*	Project must be located <b>WITHIN</b> the Chapter's assigned territory*
PROJECT CATEGORIES			
<b>(1) Architecture</b>	Project can be located anywhere in the world	Project must be located <b>WITHIN</b> the Chapter's assigned territory*	N/A
<b>(2) Interior Architecture</b>	Project can be located anywhere in the world	Project must be located <b>WITHIN</b> the Chapter's assigned territory*	N/A
<b>(3) Urban Design</b>	Project can be located anywhere in the world	Project must be located <b>WITHIN</b> the Chapter's assigned territory*	Project can be located anywhere in the world
<b>(4) Unbuilt</b>	Project can be located anywhere in the world	Project must be located <b>WITHIN</b> the Chapter's assigned territory*	Project can be located anywhere in the world
<b>Project Completion Date</b>	Built Work must have been completed <b>SINCE January 1, 2013</b> . Unbuilt projects must have been initiated <b>AFTER January 1, 2013</b> .		
<b>Authorship</b>	The submitting member must be the <b>primary author of the design</b> being submitted. When one Architect is not the sole author of the design, all other participants contributing substantially to the design must be given credit as part of the submission.		
<b>Joint Venture / Associated Architects</b>	Projects designed by joint venture or associated architects should be submitted by <b>ONE MEMBER ONLY</b> ; credit for all design participants must be noted in the Entry Form.		
<b>Project Type</b>	All entries that meet the requirements of their respective categories are eligible regardless of size, budget, style or building type.		
<b>Previous Entries</b>	Projects previously submitted to AIA Hong Kong Honors & Awards which did <b>NOT</b> win an award, <b>are eligible</b> for resubmission.		
<b>Previous Awards</b>	Projects previously honored with an award from AIA National, regional, state or local chapter components <b>are NOT eligible</b> for re-submission.		
<b>Juror Ineligibility</b>	Projects by architects and/or their design firms serving as jurors for the current year's award adjudication are <b>NOT eligible</b> for submission.		
<b>Eligibility Right</b>	The AIA Hong Kong Chapter reserves the right to determine the eligibility of all submissions.		

\*NOTE: The AIA Hong Kong Chapter's assigned territory includes Hong Kong SAR, China, and the Asia-Pacific Region excluding Japan.

## II. Criteria

1. The Jury shall comprise not less than three distinguished architects including at least two AIA member architects. All Jury decisions will be based solely on the materials submitted. No field trips will be taken. The results of the adjudication will be announced on November 19, 2018.
2. Entries will be judged on how successfully the design addresses individual project requirements, the successful integration of the solution, and its worthiness for an award in design excellence. The jury will award **AIA Honors Awards, AIA Merit Awards and AIA Sustainability Awards**.
3. Projects will be evaluated on one or more of the following criteria:
  - **DESIGN QUALITY** reflecting resolution of the program or idea; innovation, thoughtfulness, and technique.
  - **DESIGN RESOLUTION** of formal, functional and technical requirements.
  - **DESIGN ADVANCEMENT** through proposing new approaches to the development of architectural and/or urban form.
  - **SOCIAL ADVANCEMENT** demonstrating a commitment to social progress.
  - **TECHNICAL ADVANCEMENT** exploring new technologies and/or architectural applications.
  - **ENVIRONMENTAL ADVANCEMENT** demonstrating a commitment to environmentally sensitive design and energy/resources conservation.
  - **PRESERVATION / RESTORATION** demonstrating skill, sensitivity and thoughtfulness in preservation, restoration, or the adaptive re-use of existing buildings.
4. Project authorship will remain concealed throughout the jury deliberations. **If the authorship is revealed on any of the photos, plans, slides or narrative, the entry may be disqualified.**

## III. Categories

Entries must be submitted according to one of the four categories listed below. The entry categories are used to clarify the different entry requirements for each group and to focus the jury on the broad and diverse areas of practice. Entry of the same project into multiple categories is NOT allowed.

### Architecture

Eligible entries may be new construction, renovation or preservation/restoration projects. The project must be built work completed since January 1, 2013.

For multi-building projects, the Architect submitting the project (or portion thereof) shall offer detailed evidence of authorship of each portion of the project.

### Interior Architecture

Eligible entries may be new construction, renovation or preservation/restoration projects. The projects must be built work completed since January 1, 2013.

### Urban Design

Eligible entries may be urban design projects, planning programs, civic improvements, campus plans, environmental programs, or redevelopment projects. Projects should **not** be individual buildings. “Stage completed” urban design projects initiated after January 1, 2013, such as conceptual master plans, detailed master plans are acceptable. Incomplete projects or ongoing programs may be recognized if a significant portion has been completed or implemented by a local jurisdiction or authority since January 1, 2013.

### Unbuilt

“Unbuilt” entries may be design projects in architecture, interiors or urban design that for whatever reason have not or will not be executed. This category may include competition entries or speculative work that need not be intended for construction. Unbuilt entries must have been initiated after January 1, 2013.

### OPTION: Sustainability in Design

This award is offered as a sub-category to the submissions made under the FOUR main categories. This is for an optional/additional submission that can be made along with your main submission for one of the categories above. Refer to submission requirements for additional information in this category.

This award is intended to recognize exemplary sustainable design in the planning and execution of the project submitted. All strategies for reduced environmental impact should be considered.

Projects will be judged on how successfully they have integrated sustainability and energy efficient strategies into their design.

## IV. Submission

For each project entry, the submittal material should be sufficient for the jury to assess the design intent. Entries must be submitted in the manner specified below. With the exception of the entry form, all material submitted shall be anonymous. **No company names, logos, or other identifying information may appear on any submission material.**

### **DIGITAL PRESENTATION BOARDS: A maximum of four (4) A2 boards (420mm W. x 594mm H.); vertical format**

- Site Plan (for Urban Design / Architecture (built or unbuilt) submissions)
- Photos of the project (exterior and interior views for Architecture submissions)
- Floor Plans, Elevations and Sections (for all categories); clearly identified for jury reference.
- Information may span across multiple boards to form a continuous **horizontal** exhibition panel (1680mm W. [for four boards] x 594mm H.). Boards should be numbered in desired sequence from left to right.

### **USB devices in PC format are acceptable (Macintosh format is NOT acceptable) containing the following:**

- Digital copies of the presentation boards as high resolution PDF files (30Mb. max. file size per board) and one composite image with all boards 'butted' together in horizontal sequence layout.
- Six (6) images or photos of the project with minimum resolution of 300 dpi in JPG format (8Mb. max. file size per image).
- Copy of the completed Entry Form and Written Description. Note: Please provide Written Description in editable format (MS Word or readable PDF).
- One PowerPoint presentation with a maximum of 8 slides. PowerPoint presentation should be submitted in both PPT and PDF file formats with a maximum file size of 8Mb. PowerPoint presentations shall not contain any animation. Please note that PowerPoint presentations **WILL** be provided to jurors for adjudication.
- **Each external device can contain multiple submissions. Company name must be stated on the device.**

**ELECTRONIC SUBMISSION:** In addition to submit USB devices, you are also required to upload all your submission material outlined above to our secured Dropbox: <https://www.dropbox.com/sh/m6stxbhzgtjboy1/AAAh4WmV-11oilMCpOjqH60a?dl=0> by the deadline. **Please contact AIA Hong Kong at [info@aiahk.org](mailto:info@aiahk.org) (Subject header: Access right to Dropbox) to have the access right to the Dropbox.**

**SUSTAINABILITY IN DESIGN SUBMISSION CRITERIA:** In addition to the submission requirements outlined above, if an applicant elects to also submit his/her project in this category; the following additional submission material is required:

- Each entry for the Sustainability in Design category requires a separate entry fee (details below).
- A maximum of two (2) additional A2 boards may be submitted or shared to illustrate the project's specific sustainability initiatives.
- A two (2) page A4 summary describing in detail the environmental and sustainability strategies used in this project.
- Two (2) additional PowerPoint slides regarding sustainability shall be added to the project's standard 8-slide PowerPoint presentation (allowing for a total of 10 slides).
- The above four items shall be included in electronic format on the USB device.

### **FEE FOR SUBMISSION**

- Each entry for Architecture, Interior Architecture, Urban Design and Unbuilt Projects requires a separate submission fee of **HK\$3,900 per entry.**
- Entries for the Sustainability in Design award require an additional fee of **HK\$1,600 per entry.**
- Multiple entries in all categories will be accepted and one cheque / payment may be enclosed for all entries.
- Please make submission fee payment by (1) cheque in Hong Kong Dollars to "AIA Hong Kong"; (2) payment to AIAHK PayPal page. <https://www.paypal.me/AIAHK>; or (3) by wire transfer  
Bank Name: The Hongkong and Shanghai Banking Corporation Limited  
Account Name: AIA Hong Kong Limited  
Current Account No.: 110-889-011-001  
Please contact AIA Hong Kong at [info@aiahk.org](mailto:info@aiahk.org) or by phone at (852) 2882 6011 for enquiries.

### **ENTRY FORM AND WRITTEN DESCRIPTION**

- The attached entry form must be completed for each project and signed by the submitting AIA Hong Kong Chapter member.
- Complete the attached **Written Description Form**. Written description is to be approximately **250 words or less**. The description should clearly explain the design intent, objectives of the architect

and/or the client and how the project addresses those objectives. This description will be provided to jury members while they are reviewing the project.

## V. Dates

### DATE FOR SUBMISSION

Completed submissions must be delivered to the AIA Hong Kong Chapter Office no later than **Aug 31, 2018 (Friday), at 5:00pm**. No entry fees will be refunded. Entries will be considered for the 2018 Annual AIA Hong Kong Honors and Awards Exhibition.

Deliver the entry form, submission materials and registration fee to:

**AIA Hong Kong**  
S602 | Block A | PMQ  
35 Aberdeen Street  
Central | Hong Kong

### RESULTS ANNOUNCEMENT

The exhibition of award submissions will be at **the Rotunda**, Exchange Square, Central from November 19 - 22, 2018. The adjudication results will be announced at the Chapter's **Annual Dinner** which will take place at **the Square** in Exchange Square on the evening of November 19, 2018 (Monday). In addition to exhibiting submission boards, PowerPoint presentation highlights will also be projected during the dinner.

### USE OF SUBMISSION IMAGES

Following the awards jury and exhibition, the USB device will be kept on file in the Chapter records and will not be returned. AIA Hong Kong also reserves the right to use submission images for AIA Hong Kong Chapter publications and/or for display on the Chapter website.

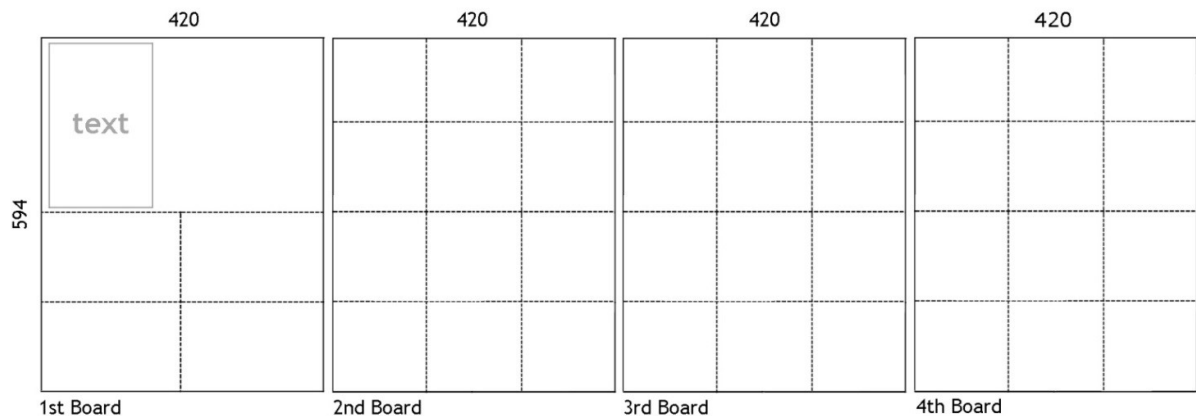
For questions, please contact AIA Hong Kong:

Tel: (852) 2882 6011

Email: [honorsandawards@aiahk.org](mailto:honorsandawards@aiahk.org)

## VI. Format

### Exhibition Display of Presentation Boards



#### Notes:

A maximum of four (4) A2, (420 x 594) presentation boards, vertically formatted.

**PROJECT**

Name \_\_\_\_\_

Address \_\_\_\_\_

Date of Completion \_\_\_\_\_

**ARCHITECT**

Name \_\_\_\_\_

Name of Firm \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Design Team \_\_\_\_\_

**ASSOCIATE ARCHITECT** \_\_\_\_\_**CONSULTANTS\*** \_\_\_\_\_**CONTRACTORS\*** \_\_\_\_\_**OWNER** \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Name to appear on award  
certificate in the event of award \_\_\_\_\_

- Cheque No. \_\_\_\_\_ enclosed made payable to "AIA Hong Kong" being fee for:
- Wire Transfer Confirmation No. \_\_\_\_\_ enclosed made payable to "AIA Hong Kong" being fee for:
- Paypal to AIAHK <https://www.paypal.me/AIAHK> Transaction ID: \_\_\_\_\_ being fee for:

HK\$3,900

 Award for **Architecture**

HK\$3,900

 Award for **Interior Architecture**

HK\$3,900

 Award for **Urban Design**

HK\$3,900

 Award for **Unbuilt**

HK\$1,600

 Award for **Sustainability**

Member Category

- Architect Member - **Local**
- Architect Member - **Non-local**
- Associate Architect Member - **Local**
- Associate Architect Member - **Non-Local**

I affirm that the foregoing information is true in every respect and that I am the primary author of the design submitted herewith. Furthermore, I am a current member in good standing with the American Institute of Architects and the Hong Kong Chapter and confirm that I have complied with all applicable eligibility requirements.

AIA Member No. \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Photocopies of this form may be submitted. For questions please contact the AIA Hong Kong Chapter Office:

T: 852 2882 6011 E: [honorsandawards@aiahk.org](mailto:honorsandawards@aiahk.org) Closing Date for Entries: **Aug 31, 2018 (Friday), at 5:00 pm**

\*Full company names to be provided. Additional page(s) may be attached.



No company names, logos, or other identifying information may appear on this form or submission boards.

**SUBMISSION CATEGORY:**

- Award for Architecture
- Award for Interior Architecture
- Award for Urban Design
- Award for Unbuilt
- Award for Sustainability

**PROJECT:**

Project Name \_\_\_\_\_

Address \_\_\_\_\_

Date of Completion \_\_\_\_\_

Site Area (SM) \_\_\_\_\_ Floor Area (SM) \_\_\_\_\_

Building Height (M) \_\_\_\_\_ No. of Floors \_\_\_\_\_

Program \_\_\_\_\_

**DESCRIPTION:** Not more than 250 words.